

ACADEMY COMMITTEE MEETING

Date: 12th December 2023

Time: 17:45

Venue: Gorseley Bank Primary School

Clerk: Tanvir Bhakar

Present: N Mitchell, Z Shah, C Liu, S Illingworth, L Woolley, J Maguire, G Ashworth, F Bell

Action	Initials
Clerk to send NM link to Terms of Office.	TB
Actions to be marked in the final column so that they are more explicit.	TB
Staff Wellbeing and Development Visit to be scheduled.	JM/ZS
Send out RoV templates and upload to Teams.	TB

Agenda – Part 1			
Category	Item	Notes	Action
1 Governance Arrangements	Apologies	S Mellor and J Lawson send their apologies which were accepted by the committee.	
	AOB items	There were no other items of business to be covered in this meeting.	
	Register of interests	There are no changes to be made to the Register of Interests.	
	Code of Conduct	Governors agreed to adhere to the Code of Conduct and Acceptable Use for IT policy.	
	Part 1 Minutes	The minutes of the meeting held on 10 th October 2023 were approved as a correct record of the meeting. Governors requested that the Actions in the Minutes are made more explicit in the final column.	Action
	Membership: Recruitment Update/Succession Planning	There were no updates to be made or discussed. Governors reminded that Terms of Office can be found on the Governance section of the website. Clerk to send NM link to Terms of Office	Action
	Scheme of Delegation	Governors had no further questions on this document.	
	Trust Board Update	Governors were satisfied with the information provided and had no further questions.	

		Link Governor Roles	<p>This document has been updated since the previous ACM. Governors reminded to schedule visits in and to ensure ROVs are completed.</p> <p>Staff Well-being and Development visit needs to be scheduled.</p>	Action
		Crown Street Primary	<p>Heleyna Thompson provided a verbal update on the development of the new Primary School in the Trust. The building is almost complete. The sign off will be completed in January however the keys will be handed over in June. There is still heavy recruitment of pupils for the next academic year. HT and LW have attended lots of local places of interest to build community links and get the School's name out.</p> <p>SI Q:What has interest been like?</p> <p><i>A: We have been building relationships with local businesses etc however the challenge is getting the right target groups. There is a misconception it is a Private school. The need will differ from our current primaries with a high level of EAL.</i></p>	

2	School Performance & Accountability		<p>This section of the meeting focused on the Inclusion part of the SDP.</p> <p>Inclusion does not just sit with SEND but also race. Every section of this part of the SDP has been RAG rated as displayed in the document.</p> <p>Earlier in the term on INSET, the staff had training from the Black Curriculum which looked at topics such as white privileged defining racism. The next steps as a school are to unpick the language to do with race. We will need to audit the bookshelf and gender stereotypes.</p> <p>Q: Are you happy with the balance of the Parent Group? <i>A: We still need to have a look at those who stated they would be willing to join a group and approach any others we might feel would help in providing a voice to the group.</i></p> <p>2.2 EHP LW was really impressed with the thorough analysis provided from the staff.</p> <p>Executive Head visits take place termly and Governors are welcome to join, for part or all of the visit.</p> <p>Q: Is there a push on Maths and Reading? <i>A: This is largely driven by the Y6 outcomes. Reading will always be an ongoing priority.</i></p> <p>Q: What is the learning pathway from nursery? <i>A: It's difficult. The confidence of Phonics and whether they have an understanding. It is incredibly important to have a dedicated Phonics teacher to support development at Pre-School level. We could possibly do more with training local nursery staff to know how to ready the children for Reception.</i></p> <p>2.3 There were no updates for this section.</p> <p>2.4 & 2.5 Governors felt the documents provided sufficient update and had no further questions.</p> <p>HoS noted that the School is compliant with all policies.</p>	
---	-------------------------------------	--	--	--

3	Governor Monitoring	Record of Visits	<p>LW provided the Governors with a short presentation on the Governors' Conference which took place in November and spoke about the importance of the Governor role. The Governors were given Thanks for all their contributions to the School. LW talked Governors through the Governance Structure. Governors were reminded that RoVs need to be completed and uploaded sooner.</p> <p>ZS Q: Is the Structure published on the website? A: Yes.</p> <p>The work of the Governance is to provide the work of Schools with an of criticality. The Safeguarding and SEND RoVs are particularly important and a statutory requirement.</p> <p>There will be a new Link Governor RoV document which will be sent out and uploaded to Teams when complete.</p> <p>The new RoV template can be used to Educational Visits. The member of staff link will populate the template which will help the Governor get a sense of focus and then together try to complete it so that it can then be sent to the Clerk and uploaded for the Committee to read.</p>	Action
		Finance	<p>The Governors received a finance update. The deficit is explained by the increase in pay for staff and also rising energy costs. The Trust Accounts have been signed off and will be uploaded on the website. There is a delegated budget and the decision is made centrally. The Senior Leaders role is to check that money is spent in the right way.</p>	

		Health & Safety	<p>The Governors were satisfied with the update uploaded to Teams.</p> <p>Q: Has the RAAC threshold affected Gorsey? <i>A: The School was tested earlier this term and thankfully is not affected by this.</i></p>	
		Policies	<p>There were no new policies to be approved by Governors at this meeting.</p>	
		Safeguarding and SEND Link Governor Updates	<p>The update was provided in the Record of Visits. Governors are reminded that there should be three visits each Academic Year and the feedback should be completed in the same RoV so that any developments over the year can be seen more easily.</p>	
4	Governor Development		<p>Governors were reminded to let the Clerk know of any training completed.</p> <p>Thank you to Neil, Sarah and Zara who attended the Governance Conference.</p> <p>All Governors have read and understood the KCSiE document.</p>	

5	Community Engagement		The School has a SEND Champion Group. This has been really successful in supporting parents of children with additional needs. The Choir is on tour with performances at Hickory's.	
	AOB			
	Meeting Dates:		19 th March 2024 9 th July 2024	

Impact of Meeting / Key Outcomes	
Governors provided with comprehensive training on the Governors' role and an update from the Conference.	
Governors received a Finance update.	

Meeting ended at 18.50



Neil Mitchell
Chair