

ACADEMY COMMITTEE MEETING

Date: Monday 20th March 2023

Time: 17.45-19.45

Venue: Gorse Bank Primary School

Clerk: T Bhakar

Present: J Maguire, N Mitchell (Chair in J Lawson's absence), G Ashworth, H Thompson, F Watkins, S Mellor, C Liu, Z Shah

Action	Initials
Add C Liu to the Membership on the Website	JM/TB
Update Neil as the Link governor for Music	TB
Governors to read through Gorse Education Document between now and ACM4	All
Send Safeguarding video link to all Governors	TB
Governors reminded to complete GDPR training and provide certificates of training	All

Agenda – Part 1				
Category	Item	Notes	Action	
1	Governance Arrangements	Apologies	S Hatfield and J Lawson send their apologies	
		AOB items	There were no other items of business not covered within the agenda for this meeting.	
		Register of interests	C Liu to be added to the Membership section of the website. Governors were reminded to inform the Clerk of any changes to their record.	
		Code of Conduct	Governors agreed to adhere to the Code of Conduct and Acceptable Use for IT Policy.	
		Part 1 Minutes	The minutes of the meeting held 7 th December 2022 were <u>approved</u> as a correct record of the meeting.	
		Membership: Recruitment Update/Succession Planning	None	

		Scheme of Delegation	Noted	
		Trust Board Update	Same update as last meeting.	
		Link Governor Roles	<p>Link Governors to make visits over the next couple of months</p> <ul style="list-style-type: none"> - N Mitchell confirmed as the Link Governor for Music - S Mellor to arrange a visit for review of Maths - S Hatfield review of Pupil Premium and PSHE <p>Governors invited to oversee examinations during SATS week (week beginning 8th May 2023) as well as Multiplication tests (5th – 16th June 2023) and Phonics check 12-16th June 2023.</p>	
2	School Performance & Accountability	Review School Development Plan Priorities Focus Priority: Pupil Personal Development	<p>JM gave an overview of this section of the SDP.</p> <ul style="list-style-type: none"> - Lunchtime provision has really been managed by structuring playtimes especially post Covid. - Pupil Parliament created to give the children a voice - G Ashworth leads on Oracy – where children form opinions challenging others’ opinions. <p>Q – What do the highlighted colours stand for? A – Green – achieved, yellows expected to be delivered by August 2023.</p> <p>Q – What forum do pupils have to voice? A – The children have an open forum of how to improve the school. This is usually facilitated by class to make it inclusive.</p> <p>Q – What will a staff wellbeing governor visit look like? A- A visit should be booked in before ACM4. The Link Governor to meet with Staff Wellbeing Group and also focus on Professional Development and Learning among staff.</p>	

		School Self Evaluation – GED	<p>H Thompson and F Bell lead on the Gorsey Education Document which sums up Gorsey from a 14-page document to a ‘one pager’. It includes all the buzz phrases and cross referencing to help sum up what the school is about.</p> <p>JM highlighted the importance of this document as a reference document for Staff and Governors when Ofsted visit.</p>	
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		Behaviour and Safeguarding Update including Attendance	<p>A document with information on Behaviour and Safeguarding including attendance was circulated prior to the meeting.</p> <p>JM wants improvement on the small minority of persistent absences.</p> <p>A recent visit from an Attendance adviser at Cheshire East was really helpful in providing guidance to school.</p> <p>Overall, safeguarding referrals going down.</p>	
		KPIs	The school is doing well overall and well above average for the country.	
3	Governor Monitoring	Record of Visits	<p>S Mellor gave a verbal update on his recent visit for Safeguarding. He also spent time reviewing with Single Central Record (SCR). S Mellor has regular meetings with J Maguire and L Wooley.</p> <p>This visit focused on Pupil Parliament. S Mellor very impressed with the improvement of lunchtime provision and the interaction. As discussed during a previous visit, S Mellor had an opportunity to interact with pupils.</p>	

		Policies	There were no updates on policies at this meeting.	
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		Safeguarding and Send Link Governor updates	<p>J Maguire produced a Safeguarding video to be sent out to all external clubs, LSAs and MSAs. It will be used across the primary schools in the Trust. It will provide a basic understanding.</p> <p>Q- How will you know the impact of the training? A Training is generic and generally the response to a scenario will be different and not straight forward. The aim of the training is to provide the knowledge to apply to real life situations.</p>	
		Finance Update	<p>Governors received a Finance update prior to the meeting.</p> <p>Governors were satisfied with the update and there were no further questions on the data provided.</p>	
		Health and Safety Update	The Health and Safety report was circulated prior to the meeting and Governors did not have any further questions as they felt the detail in the report was sufficient.	

		Check website compliance (publication of all required details on Governance and SEND Report/Pupil Premium Strategy/Sport Premium Report)	The website is compliant in terms of the publication of statutory documents.	
		Governor Self Review of Impact	There were no further questions on this topic.	
4	Governor Development	Review Trust training plan	Governors reminded that the GDPR training has not been completed and must be done by the end of the month. Governors should contact the Clerk if they require any assistance with training. Governors were informed that the Governors' Conference to be held at Laurus Trust has been postponed due to an Ofsted visit to one of the Trust schools. A new date will be circulated in due course.	
		Clerk to Minute any training undertaken by Governors since the last meeting	Governors are reminded to please send their certificates to the Clerk to enable the training log to be updated.	
5	Community Engagement	Stakeholder Engagement	There is no further update to add to the Parental Engagement Strategy at present. The Gorsey Weekly is updating Parents weekly that the school are reaching out to the wider community through Christmas and Easter collections for CAFT.	

	AOB		Nothing was raised for discussion.	
1	Meeting Dates:		Final meeting of the academic term will be held on Monday 10 th July 2023.	

Impact of Meeting / Key Outcomes	
Governors received a comprehensive presentation on the GED document	
J Maguire has produced a Safeguarding video to be circulated to external clubs	
Governors received a Finance Update	

Meeting closed at 19:30



<p>Julie Lawson Chair</p>
